

SECTION 10:

DOCUMENTS TO BE FURNISHED BY BIDDER

The Bidder shall ensure that the Bid Document is submitted in complete as mentioned in the Instruction to Bidders Section 1 & Section 2 pertaining to Qualification Information in the absence of the required documents attachments and Certificates the Bid may be considered Non Responsive and shall likely be rejected.

The following is a list of documents which are required to be submitted:

TECHNICAL BID

1. Envelope containing Bid Security
2. Bid Document Volume 1 with each and every page signed by the Bidder or his authorized representative.
3. Constitution or Legal Status of the Bidder mentioning Place of registration of Contractor and Principal Place of Business.
4. Power of Attorney of Signatory of Bid in the case of Company/Corporate or Govt. Undertaking.
5. Year wise Total Value of Civil Engineering Construction Works executed during last five years (For annual Turn over) for the year 2004-05, 2005-06, 2006-07, 2007-08, 2008-09 with Certificate from Chartered Accountant.
6. Details of Works Performed with Certificate from Engineer-in-Charge (For Total Works executed in last five years as Prime Contractor). (Clause 1.3.1)
7. Quantity of works executed in last five years as Prime Contractor (For experience in Building and Infra structure Works). (Clause 1.3.2)

8. Information required for Bid Capacity in two separate Tables indicating (A) Existing Commitments of Ongoing Works and (B) Bid already submitted. (Clause 1.4).
9. List of Equipments essential for carrying out the work. (Clause 1.5)
10. Names, Qualification & Experience of Key Personnel for administration and Execution of Contract. (Clause 1.6).
11. Proposed Sub Contractors (Clause 1.7)
12. Financial Reports of last five years viz Balance Sheet, Loss-Profit Statement, Auditor's Report (Clause 1.8)
13. Evidence of access of Financial Resources (i) Cash in Hand (ii) Line of Credit. Attach support documents from Bank. (Clause 1.9)
14. Name, Address, Telephone & Fax nos. of Bidder's Bankers who may reference if contacted by the Employer (Clause 1.10)
15. Information regarding Litigation History. (Clause 1.11)
16. Statement regarding not engaging any person from Firm related to Consultant engaged in Project Preparation. (Clause 1.12)
17. Proposed Work Methods and Schedules (Clause 1.13)
18. Programme of Work Execution (Clause 1.14). This may be submitted after award of work as mentioned in the Conditions of Contract.
19. Quality Assurance Programme (Clause 1.15)
20. All affidavits and Undertakings (Clause 4) if applicable.

21. All Original Drawings signed by Bidder on each and every page as given in the Bid Document (Section 9) and additional drawings if being submitted in compliance to other conditions of the Bid.

PRICE BID

The Price Bid (Section 7) shall be filled in very carefully and signed at places with complete Summary of the Cost of Works and to be enclosed in a Separate Envelope and sealed with complete markings about the Package No. to avoid any error in opening of Bid. This Envelope shall be opened on a date to be notified to the Bidder after completion of Evaluation of Technical Bid. The Envelope shall bear complete details of the Bidder also in regard to Name, Address, Telephone Nos etc.

The above two Envelopes are to be Enclosed in a third Envelope to be marked as ORIGINAL and addressed to Chief Executive Officer, Ranchi Municipal Corporation, Ranchi-834001 and also shall bear the complete details of the Bidder and the Package No. Date and Timing of the opening of Bid,.

Exactly similar document to be prepared with all markings and details marked as "DUPLICATE". The Security Money Envelope in DUPLICATE COPY shall have Photo Copy of the Security Document enclosed in original document.